

## PLEASANT VALLEY SCHOOL District 27

7975 Pleasant Valley Rd, Marion, MT 59925

[www.pvsmt.org](http://www.pvsmt.org)

### School Board Business Meeting Minutes

---

**Wednesday, May 22, 2024**

#### CALL TO ORDER:

The meeting was called to order at 6:25 p.m. by Board Chair Ryan Wade.

#### ATTENDANCE:

Ryan Wade, Board Chair; Ray Anderson, Vice Chair; Max Edington, Trustee; Richelle Sheets, Lead Teacher; and Lori Sheets, District Clerk all attended via telephone conference call. Telephone conference call due to school internet connection being severed at 5:40 p.m.

#### AGENDA:

Ryan Wade moved to approve the agenda and Ray seconded the motion. The Board voted all in favor.

#### MINUTES:

No minutes for approval.

#### PUBLIC COMMENT:

No one in attendance.

#### CLERK'S REPORT/WARRANT APPROVAL:

Lori shared the electrical project bill. She gave an overview of the warrants and Budget vs. Actual. Lori asked the Board if they received the teacher salary spreadsheet from MTSBA. They had not so she will forward it to them. Ryan will need to sign the TR5 tomorrow for Lori to forward to Cal by the 24<sup>th</sup>.

Ryan moved to approve the May warrant report and Ray seconded. The Board voted all in favor.

#### TEACHER'S REPORT:

Richelle briefed the Board on upcoming events – No school Memorial Day – with school on Friday, End of year trip on June 4, End of year program on June 6, and Last day of school June 7.

End of Year Field Trip: Hike and picnic to Foy's Overlook at Herron Park. Richelle gave the Board trip details and a map of the hike.

2024-25 New students: 2 prospective new students, 2<sup>nd</sup> and 7<sup>th</sup> grade.

Calendar Revision: Richelle requested moving from quarters to trimesters for grading periods. This was not considered when we went to a 4-day schedule and we are doing report cards every 35-40 days when we did 45-50 days on the 5-day calendar. Trimesters gives 50-52 days between report cards and parents would receive them at conferences. Ryan moved to go to trimesters which was seconded by Ray and the Board voted all in favor.

#### OLD BUSINESS:

Teacher's Aide Position: Trustees considered the hiring of a full-time teacher's aide for SY 2024-25. The hiring committee interviewed Deana Presley and moved her consideration forward to the Board. The Board reviewed the full-time aide contract for Mrs. Presley. Ryan moved to present the contract to Deana for her consideration. Ray seconded and the Board voted all in favor.

MTSBA School Policy Manual: Trustees continued review of manual. Reviewed 4332 Conduct on School Property, 4410 Relations with Law Enforcement and Child Protective Agencies, 4550 Registered Sex Offenders then 5000 Series Personnel ending with Policy 5224. Notes were made on policies to accept and omit.

NEW BUSINESS:

ARP ESSER Plan and Safe Return to Schools and Continuity of Services Plan - 6 Month Review. The public was invited to provide comment on these plans. No public attended. Both plans reviewed. Lori noted that Policies 1900-1912 were terminated and removed in April 2023 and should be noted on the Safe Return to Schools and Continuity of Services Plan. She will update. Lori will complete another ARP ESSER Plan moving data forward from current plan. No changes needed.

Clerk Position: Discussion of hours allocated to perform duties and salary of clerk for 2024-25 school year. Lori presented to the Board her recommendation of hours and compensation. Ryan asked if there were funds to provide an increase to pay rate. Lori felt the budget is maxed and is willing to stay at her current rate of pay. Ryan moved to approve \$15,000 for budgeting for the District Clerk for 2024-25. Max seconded and the Board voted all in favor.

Draft of 2024-25 Student Handbook: Distributing handbooks to trustees was tabled as the policies in the handbook are from the District's Policy Manual which is under review this year. Once the Policy Manual is adopted, the Student Handbook will possibly require updates due to updated policies. Tabled until August.

MTSUIP Bylaws: Trustees reviewed documents from MTSUIP following an update to their bylaws. Ryan moved to approve the update. Ray seconded and the Board voted all in favor.

MAINTENANCE & SAFETY:

Electrical work was completed. Parking light is very bright at 44,800 lumens. Concrete pad repair needed. Ray will consult with Joe Miller about repair. Spray the knapweed. Ray will look at what area needs spraying. Playground Wood Chips. Ryan hopes to get them within the next few weeks.

INFORMATION & CORRESPONDENCE:

*School Safety Compliance Newsletter, May 2024*, emailed to trustees  
Next Regular Meeting Date: The June Regular Business Meetings will be held on Wednesday, June 12, 2024 at 5:45 pm at Pleasant Valley School.

ADJOURNMENT:

Ryan adjourned the meeting at 8:32 p.m.

Respectfully,



Lori Sheets, District Clerk

Ryan Wade, Board Chair: \_\_\_\_\_

Approved as submitted: 6/12/2024

Approved as corrected: