

## PLEASANT VALLEY SCHOOL District 27

7975 Pleasant Valley Rd, Marion, MT 59925

[www.pvsmt.org](http://www.pvsmt.org)

### School Board Business Meeting Minutes

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**Wednesday, April 10, 2024**

#### CALL TO ORDER:

The meeting was called to order at 5:48 p.m. by Board Chair Ryan Wade.

#### ATTENDANCE:

Ryan Wade, Board Chair; Ray Anderson, Vice Chair; Richelle Sheets, Lead Teacher; and Lori Sheets, District Clerk/Business Manager attended in person. Trustee Max Edington joined via Google Meet.

#### AGENDA:

Ryan Wade moved to approve the agenda and Ray seconded the motion. The Board voted all in favor.

#### MINUTES:

Ryan moved to approve both sets of minutes from the Regular March Meeting and the Special Meeting. Ray seconded the motion and the Board voted all in favor.

#### PUBLIC COMMENT:

No one in attendance. The Board received 3 letters which were read during the agenda item it was concerning.

#### CLERK'S REPORT/WARRANT APPROVAL:

Lori acknowledged 100 Day donations received from the Wade and Monk families. Lori shared about purchases made with the Costco rebate check. Lori discussed vet expenses for the cats and inquired about use of funds. Lori presented the Budget vs Actual noting that 32% of the budget remains.

Ryan moved to approve the April warrant report and Ray seconded. The Board voted all in favor.

#### TEACHER'S REPORT:

Richelle briefed the Board on upcoming events – 4<sup>th</sup> quarter has begun. State testing for 3<sup>rd</sup> and 6<sup>th</sup> grade is April 29 – May 2 with no Jr K – 2<sup>nd</sup> grade attending school during testing week.

No one attend new student round up.

End of Year Field Trip: Hike and picnic to Foy's Overlook at Herron Park.

Last Day of School Consideration: Current calendar has 1085 hours and only need 1080. The Board chose to have a half day from 8 am to Noon on the last day of school.

End of Year Event: June 6<sup>th</sup> at 6 pm. No graduates this year. Spring music program and awards with cookies and ice cream.

#### OLD BUSINESS:

Trustees Election Update: No one came on April 4th to declare as a write-in candidate so Lori cancelled the election. Max is elected by acclamation.

Permissive Levy: Published the notice of Resolution of Intent to Impose no Increase/Decrease in Levies. It ran in the Daily Inter Lake on March 21, 2024.

OPI 2023-2024 School Year Accreditation Process: The Board reviewed the community survey on the learner profile. Richelle and Lori will be attending an OPI conference in June to learn more about the learner profile. The ISAP needs to be created into document form.

MTSBA School Policy Manual: Trustees continued review of manual. Beginning with policy 3225 and ended with the completion of the 4000 series. Notes were made on policies if they needed correction or blanks filled in. Goal is to complete review of manual this school year.

School Calendar 2024-2025 – Trustees considered the proposed calendar. Ryan moved to approve the calendar as written. Ray seconded and the Board voted all in favor.

NEW BUSINESS:

Fortinet firewall 2-year renewal and proposed updates to system: The Board reviewed several proposals from Secure Network Innovations Inc. discussing firewall and access points. After review, Ryan moved to accept quote 1720 for a one-year renewal. Ray seconded. The Board voted all in favor.

Montana Rural Education Association: Trustees considered renewing membership for SY 2024-25. Rayn moved that we do not renew MREA. Ray seconded and the Board voted all in favor.

Montana Small Schools Alliance: Trustees considered renewing the MSSA programs agreements for the SY 2024-25. Ryan moved to renew with MSSA. Ray seconded and the Board voted all in favor.

Black Mountain Software: Trustees considered the master services agreement for accounting and payroll software services for the SY 2024-25 provided by Black Mountain Software. Ryan moved to enter into the master services agreement with Black Mountain. Ray seconded and the Board voted all in favor.

Clerk Position: Trustees considered retaining Lori Sheets as Clerk. Ryan moved to retain Lori Sheets as clerk. Ray seconded and the Board voted all in favor.

Teacher's Aide Position: Trustees reviewed applications received for teacher's aide position for SY 2024-25. Lori publicized the job opening on the website, four signage locations within valley, and at the Lodge. Application deadline was April 9<sup>th</sup>. Lori had received one application. Lori read the three letters received for the Board. The letters were from Joy and Justin Maser, Bryn Wade, and Stephanie Huggins. The letters praised Deana Presley for the work she has done with their children this school year and gave their support for her retention as the classroom aide. The Board requested that Lori set up an interview with Ms. Presley. Interview will be conducted virtually by the hiring committee.

MAINTENANCE & SAFETY:

Hired Kyle Presley for Groundskeeper/lawn maintenance (part time, April, May and June). Richelle will be letting Kyle know when he is needed.

Gym wiring, replace parking lot light – Tom was contacted. He is ordering the parts and should be out in the next few weeks to do the work.

Playground wood shavings – Ryan will get them. Ray will see if we can borrow a trailer.

Gravel Driveway and Parking Area Spring work – Looking good. Talk with Brian Presley about grading.

INFORMATION & CORRESPONDENCE:

*School Safety Compliance Newsletter, April 2024*, emailed to trustees

From OPI, Montana Comprehensive Assessment System: *"Six Things Stakeholders Should Know About Participation and Testing in Montana"*.

Organizational Meeting Date & May Regular Meeting Date: The Organizational and May Regular Business Meetings will be held on Wednesday, May 29, 2024 at 5:45 pm at Pleasant Valley School.

(These two meetings can be held back-to-back on same day in May.)

ADJOURNMENT:

Ryan adjourned the meeting at 9:21 p.m.

Respectfully,

*Lori Sheets*

Lori Sheets, District Clerk

Approved as submitted:

Ryan Wade, Board Chair: \_\_\_\_\_

Approved as corrected: